

## Environmental Policy

At Arkadin we acknowledge that companies, both large and small, can play an important role in their local and wider community and have an impact on people, the environment, and other organisations with whom they do business. Our employees, shareholders and other stakeholders expect the company to take responsibility for, and to minimise any negative impact it has on the environment in which we all live.

These expectations are reinforced by recent business guidelines and best practice on environment and ethical matters. Many people and organisations benefit from the commitment of companies to Corporate Social Responsibility. We believe that focusing on ethical and environmental issues makes good business sense for the company.

**We recognise that our activities inevitably have an impact on the environment, and we will implement and maintain an environmental management system to ISO 14001 so that our environmental impact is managed in a systematic way.**

We are committed to the principles of environmental improvement and pollution prevention, and will comply with local environmental legislation in all of the countries in which we occupy offices.

### It is Arkadin's policy to:

- Identify opportunities to reduce the resources we consume and in doing so to reduce the amount of waste we produce. We will reduce the amount of waste for landfill by recycling wherever possible.
- Identify our use of energy and take all practical steps to reduce energy consumption.
- Monitor our business travel in all forms and implement policies that will reduce our carbon emissions arising as a result of this activity.
- Work closely with the local Landlords and Facilities Group(s) within the office buildings in which we operate and keenly support any initiatives they introduce which maintain or improve the buildings environment and reduce wastage or pollution.
- Ensure that our employees are aware of our environmental programme and that employees are trained where necessary in the skills needed to support our environmental obligations and objectives.
- Encourage our clients to recognise the benefits and positive environmental aspects of audio & web conferencing through remote collaboration in terms of the reduction in the amount of business travel made by their employees, and the role this plays as a feature of their own transport and environmental policies. In delivering this objective we will work with selected partners to help deliver our Climate Care Day programme for our clients, globally.



Olivier de Puymorin  
Chief Executive Officer  
June 2009

**Please display permanently on all staff notice boards**